GREENFIELD VALLEY TRUST LTD.

MINUTES OF THE MEETING OF GREENFIELD VALLEY TRUST HELD ON 20 SEPTEMBER 2021 REMOTELY BY VIDEO CONFERENCING

PRESENT:
Mrs Gwladys Harrison (Chair)
Mrs Mary Auty
Mrs Brenda Harvey
Mr Conrad Jones

IN ATTENDANCE:
Mr Ian Jones, Company Secretary
Mr Tom Woodall, Access and Natural Environment Manager FCC
Mrs Helen Mrowiec, Team Leader, Sites FCC
Mrs Pippa Jagger, Countryside & Access Awareness Officer FCC

APOLOGIES
Mr Raymond Bailey
Ms Clare Hall
Mrs Angharad Longely
Mrs Roberta Owen
Mrs Sophie Fish, (Museums Mentor)

01 CHAIRMAN'S ANNOUNCEMENTS AND PROCEDURAL

All Trustees and officers present were welcomed by the Chair.

02 DECLARATION OF INTERESTS AND CODE OF CONDUCT

No declarations were made.

03 MINUTES

The Minutes of the Board meeting held on 26 July 2021.were received and approved as correct records.

04 MATTERS ARISING

There were no matters arising.

05 PROGRESS REPORTS

Trustees received progress on other matters appertaining to the work of the Valley.

(i) Operations and Site Management

A report was received and noted and an update included performance related issues as follows: - Site Management: Active Travel, Site Visit FCC Energy team and Cllr John Patterson, Holywell Town Councillor, Parys Mine Lodge, FLVC Volunteers and Coleg Cambria, Litter picks, Memorial bench, Levelling Up Fund, updates on ongoing work/projects and Site Maintenance.

- A discussion took place concerning a possible hydro power scheme from the dams but the weak flow of water made this unviable. A further investigation would be made to see what was possible.
- It was noted that the Wire mill was operating, it needed some fabrication works.
- Negotiations were taking place with regard to a Park Run.
- A new fence had been installed around the area next to the hatch to improve site security. It was proposed that the old metal gates are installed on the path side and the old back fence replaced with green security fencing. Trustees indicated their approval to this change.

A report on Events, Education and Promotions was presented and included update on recent events, the shop and VC, café sub group, social/promotion and website analytics.

RESOLVED: That the report be received with actions approved and noted.

(ii) Finance Report

The Treasurer reported that the initial figures for income were positive, with admissions, café and shop income all exceeding original estimates and an overall surplus of over £30K.

The Treasurer reminded Trustees and Officers that consideration of the next budget would be commenced now as outlined within the business cycle items list.

RESOLVED: That the report be received and noted.

(iii) Museums Update

There was no report but Trustees noted that within the scope of museums interpretation the Trust needed to be more organised and focussed on what it wants to achieve.

06 GREENFIELD VALLEY STRATEGY

A report was presented by Brenda Harvey outlining the progress made since the last meeting which included the launch of the public consultation, contact with key partners and a meeting with Holywell Town Council which went very well. Contact had also been made with organisations, experts and advisors.

As part of the next steps, during mid-October when the results of the consultation had been analysed and following input from other consultees, Board Workshops would need to:

(i) draft a ten year strategy;

(ii) agree how the ten year strategy would be finalised and launched; and

(ii) consider the detail of our first three year and one year plans to deliver the strategy.

Trustees were reminded that Flintshire County Council were seeking funding from the government's Levelling Up Fund. Greenfield Valley had been approached and discussions had led to a potential bid including the Valley. On 11 August 2021 a Board workshop considered the Valley's involvement. It concluded that the Trust Board would work with Flintshire CC to submit a bid to the Levelling Up Fund.

As a result of this work, a brief was drafted and had been issued to consultants. Details of the brief and the companies invited to quote had been circulated to Trustees for assimilation. It is hoped that more information would be forthcoming soon, in particular regarding a submission deadline date, given the very challenging timetable set out in the brief.

RESOLVED: That the report be received and noted.

07 PREMISES LICENCE APPLICATION

It was noted that the Valley had applied for a Premises Licence to Flintshire County Council for the Café and its immediate garden area. The Police had made comments regarding safeguarding and CCTV but there had been no problems otherwise.

The Premise Licence had not yet been issued as the café as they are required to submit a personal application.

08 TASK AND FINISH GROUPS

Trustees noted that the Policy Sub-Group were to consider Trustee appointments, memorials and make suggestions to the Board thereafter. On the matter of DBS, a draft policy which was based on a Flintshire County Council document, was circulated to Trustees to consider. There were no comments made on the document.

RESOLVED: That the draft policy be adopted by the Trust.

09 THE MANAGEMENT CYCLE OF BUSINESS

The Management Cycle of Business was reported as an aide memoir viz:-

October Planning – new season, events, key projects, budget

January Programme agreement, budget set
March Delivery, progress reporting
September Review – events, café, standards, KPI's, policies

(In year priorities will be guided and delivered through established 'task and finish' groups. These groups will be brought together with officers and trustees with specific skills to lead on the development to bring to Board for agreement).

10 DATES AND TIME OF MEETINGS

RESOLVED: That the following dates be approved and noted:-

2021
15 November

2022
21 February
25 April
05 July Special
25 July

AGM
05 July 2021

11 ANY OTHER URGENT BUSINESS

The report and update on the Levelling Up fund was discussed and progress duly noted.