

GREENFIELD VALLEY TRUST LTD.

MINUTES OF THE MEETING OF GREENFIELD VALLEY TRUST HELD ON 26 JULY 2021 REMOTELY BY VIDEO CONFERENCING

PRESENT:

Mrs Gwladys Harrison (Chair)
Mr Raymond Bailey
Mrs Brenda Harvey
Mr Conrad Jones
Mrs Roberta Owen

IN ATTENDANCE:

Mr Ian Jones, Company Secretary
Mr Tom Woodall, Access and Natural Environment Manager FCC
Mrs Sophie Fish, (Museums Mentor)
Mrs Pippa Jagger, Countryside & Access Awareness Officer FCC
Mr Douglas Don, Ranger

APOLOGIES

Ms Clare Hall
Mrs Helen Mrowiec, Team Leader, Sites FCC

01 CHAIRMAN'S ANNOUNCEMENTS AND PROCEDURAL

All Trustees and officers present were welcomed by the Chair.

02 DECLARATION OF INTERESTS AND CODE OF CONDUCT

No declarations were made. Trustees are reminded to sign and save the Code of Conduct (this is following every AGM).

03 MINUTES

The Minutes of the Board meeting held on 26 April 2021 together with the Minutes of the Special Board meetings held on 19 May and 5 July 2021.were received and approved as correct records.

04 MATTERS ARISING

There were no matters arising.

05 PROGRESS REPORTS

Trustees received progress on other matters appertaining to the work of the Valley.

(i) Operations and Site Management

A report was received and noted and an update included performance related issues as follows: - Site Management: Active Travel, Parys Mine Lodge

FLVC Volunteers, Abbey Wire Mill, Meadow Mill, Ponds, seam boiler and asbestos check, Abbey Farm, 15 Minute Heritage Project and Site Maintenance.

- Douglas Don to check on the bridge up to Meadow Mill.
- Trustees were asked for an opinion on the lease at Parys Mine Lodge - At present the building is used for storage. The new company were keen to make more use of the building as an office and would like to get the lease agreed. The original lease also kept a back room for use by the Valley.

RESOLVED: that temporary arrangements be put in place (e.g. a licence) until appropriate legal advice had been sought.

- A discussion took place around the possible use of the Levelling Up fund regarding the possibility of lighting up the Active Travel Route using hydro power from the dams. Trustees gave their differing views in terms of lighting the valley with LED lights. The presentation on this had originated via a Holywell Town Councillor and had been forwarded to Flintshire County Council's Energy Team, who in turn would consult an expert at the Welsh Government in terms of its feasibility. This would be fed back to the Board to further discuss.

A report on Events, Education and Promotions was presented and included update on recent events, the shop and VC, café sub group, social/promotion and website analytics.

(ii) Finance Report

The Treasurer had submitted a paper for Trustees assimilation, it reported on the following matters:-

- Final Budget 2021;
- Update as at 30th June; and
- Adjustment to reserve held for the Strategy

RESOLVED: That the report be received and noted.

(iii) Museums Update

Sophie Fish had submitted a paper for Trustees assimilation, it reported on the following matters:-

- Engagement;
- Exhibitions; and
- Collections

Trustees noted the situation with regard to objects held which had been subject to difficulties.

RESOLVED: That the report be received and noted.

06 GREENFIELD VALLEY STRATEGY

A report was presented by Brenda Harvey outlining the progress made

Since the last Board meeting work has been progressing on the arrangements for a summer consultation with the public on the draft strategy 'Big Picture'. The preparatory work for the consultation had taken longer than envisaged and so it was now planned that the consultation exercise in the Valley would launch fully in August. The plan for a prize draw had been dropped.

It has already been agreed that consultation with Partners, Experts, Businesses and Supporters should be after the public consultation. However it was now suggested that there should also be an initial contact with this group of consultees at the start of the process to reassure them that they will be properly consulted. A meeting was to be set up with Holywell Town Council.

Valley Zone headings were still being considered and any suggestions were welcome.

RESOLVED: That the report and its suggestions be approved:-

07 TASK AND FINISH GROUPS

It was noted that the Café Sub-Group had agreed in principle to apply for a Premises Licence for the Café and its immediate garden area. This idea and its implications for the Trust had been circulated to all Trustees and officers for any comments or objections.

The overwhelming view was that the Greenfield Valley Trust should apply for a Premise Licence to Flintshire County Council.

RESOLVED: That the agreement in principle be formally approved.

08 TRUSTEES TERMS OF OFFICE

Trustees considered the timing of recruitment to Board positions for 2022 and 2023 with the current situation being difficult as most Trustees terms expired simultaneously, therefore recruitment as per the Articles of Association was nigh on impossible in 2023. It would require a careful strategy in order that at least two sitting Trustees were available to conduct interviews.

RESOLVED: That the Policy Sub-Group look at this matter in September and make suggestions to the Board thereafter.

09 THE MANAGEMENT CYCLE OF BUSINESS

The Management Cycle of Business was reported as an aide memoir viz:-

October Planning – new season, events, key projects, budget

January Programme agreement, budget set

March Delivery, progress reporting

September Review – events, café, standards, KPI's, policies

(In year priorities will be guided and delivered through established 'task and finish' groups. These groups will be brought together with officers and trustees with specific skills to lead on the development to bring to Board for agreement).

10 DATES AND TIME OF MEETINGS

RESOLVED: That the following dates be approved and noted:-

2021

20 September

15 November

2022

21 February

25 April

05 July Special

26 July

AGM

05 July 2021

11 ANY OTHER URGENT BUSINESS

A request had been received from a local organisation to place a wishing well in the Valley.

RESOLVED: That the request be politely declined but the matter would be kept under review in the future.